

Catsfield Village Hall

Registered Charity Number: 1001062

Trustees Annual Report for the period 1st January to 31st December 2024

Aims and Purposes

Catsfield Village Hall's function is as a central gathering place for the community, offering a versatile space that encourages social connections, supports various activities, and enhances residents' well-being. By hosting numerous groups, events, and services, this helps reduce social isolation and also serves as an essential resource during emergencies as well as being host to our local history.

Objectives and Activities

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Catsfield without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The said land and building shall be held upon trust for the purposes of a village hall as aforesaid.

Achievements and Performance

Recent Improvements and Maintenance Works

Fire Safety Upgrades: The installation of a new fire alarm system has been successfully completed, enhancing the safety of the premises for all users.

Storage and Facility Adjustments: The Catsfield Pre-School store has been relocated to the old committee room. Initial adjustments have also been made to the new hall store, ensuring it is now functional and fit for purpose.

Interior Redecoration: Redecoration works have been carried out throughout the building, including the hall, stairs and snooker room, providing a refreshed and welcoming environment.

Soft Furnishings: New curtains have been installed in all relevant areas, further improving the appearance and comfort of the facility.

Flooring Improvements: Laminate flooring has been fitted in both the entrance foyer and the servery, offering a clean and durable surface for these high-traffic areas.

Roof Repairs: The flat roof above the ladies' toilet has been repaired; however, it has yet to be fully tested under adverse weather conditions.

External Lighting Enhancements: New external lighting has been installed at the main entrance, together with an additional light by Hermon Cottage. The system now features an electronic timer with a dusk sensor, eliminating the need for frequent manual adjustments.

Hermon Cottage Carpet Cleaning: The carpet in Hermon Cottage has been professionally cleaned. Although its appearance has significantly improved, it appears to be beyond full restoration.

Financial Review

The following statement of accounts shows a summary of income received and payments made during 2024.

Catsfield Village Hall

Year End 31st December 2024 - Receipts & Payments Account

Balance as at		31-Dec-24
Cash in Hand (Petty Cash)		8.27
Bank Balance		4,109.14
CCLA		10,886.02
		<u>15,003.43</u>

31-Dec-23	<u>Income</u>	31-Dec-24
11,247.33	Main Hall	14,142.22
1,075.00	Hermon Cottage	4,302.00
1,986.00	Snooker Bookings	1,481.00
<u>14,308.33</u>		<u>19,925.22</u>

<u>Other Income</u>		
1,095.06	Catsfield 100 Club	900.55
192.00	Sundry (Grants / legacies etc)	9,101.44
760.53	COIF Interest	771.43
<u>2,047.59</u>		<u>10,773.42</u>

16,355.92	TOTAL INCOME	30,698.64
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<u>Expenditure</u>		
4,098.00	Commissions	4,362.00
1,529.27	Insurance/Rates	1,564.12
2,072.43	Housekeeping	2,304.34
6,500.21	Maintenance	22,575.11
2,273.10	Oil	1,631.50
1,085.00	Electricity	1,075.00
187.71	Water	918.59
317.58	Licences	596.92
604.80	Snooker	604.80
136.36	Communications	621.61
205.59	Sundries	251.34
<u>19,010.05</u>		<u>36,505.33</u>
19,010.05	TOTAL EXPENDITURE	36,505.33

(2,654.13) Surplus / (Deficit) (5,806.69)

COIF transfer		
0.00	From COIF to Bank	0.00

31-Dec-23	Balances carried forward as represented by	31-Dec-24
262.14	Cash in Hand (Petty Cash)	8.27
2,433.39	Bank Balance	4,109.14
18,114.59	COIF Maintenance incl. interest	10,886.02
<u>20,810.12</u>		<u>15,003.43</u>



Section A Independent Examiner's Report

Report to the trustees

Charity Name: CATSFIELD VILLAGE HALL

On accounts for the year ended

31st DECEMBER 2024 Charity no (if any): 1001062

Set out on pages

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Anthony C. Heath Date: 24/02/25

Name: ANTHONY CHRISTOPHER HEATH

Relevant professional qualification(s) or body

PART-QUALIFIED CHARTERED ACCOUNTANT

(if any):

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Address:

1 TWISLY COTTAGES, POTMANS LANE
BATTLE, EAST SUSSEX
TN33 9BH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NO MATERIAL MATTERS OF CONCERN NEED REPORTING.
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The accounts have been checked by an Independent Examiner - Tony Heath and no issues were raised.

Bank and Cash Balances:

Though our overall cash balances have dropped we continue to be in a healthy position. As at 31-Dec-24 we held £15,003 compared with £20,810 for the previous year. We are reporting a deficit of £5,807 for the year.

Income:

Our overall income for the year was £30,699 and is explained below:

Hire: Total hire income of £19,925 was up on last year by £5,617. Hermon Cottage saw a significant increase.

Snooker bookings were down. The Committee agreed to implement a small rate increase in May 2024 on the Village groups and societies + 2 other regular hirers fees. We aim to support our local organisations as much as possible but with forever increasing costs we occasionally have to increase fees.

Other: The '100 Club' once again provided a welcome contribution of £901. Thank you to Victoria for organising everything and to all those who continued to contribute, this goes a long way to supporting the premises maintenance.

Interest on our COIF account of £771 was marginally up on last year and is a welcome bonus.

We were fortunate to receive grants from Rother DC of £1,867 towards insulating the hall, £500 from Sussex Police PPAF towards new security locks, £6,000 from the Parish Council to install a new fire alarm system and a donation of £529 from the disbanded Catsfield Triangle Association for redecorating the snooker room

Expenses:

The overall expenses of £36,505 was significantly up on last year's expenses of £19,010 as explained below:

We undertook some major maintenance of the hall across the year, which was partially covered by grants and donations, the rest coming out of our maintenance fund.

Like everyone else, we are suffering with the ever-increasing costs in utilities, materials and labour, but putting aside maintenance costs the overall running expenses of the hall had not increased.

In conclusion:

Over the past 3 years we have reported a deficit, but this has been due to a catch-up on necessary maintenance works.

We have an obligation to ensure the hall is a safe environment for all our users to be in and this sadly comes at a cost. We, as a committee, are proud of the hall and want to provide pleasant surroundings for everyone to enjoy.

Structure, governance and management

The structure, governance and management of the hall is detailed in the Constitution sealed by Order of the Commissioners on 30th September 1991.

Reference and administrative details

The current contact is Mrs. Paula Barker - Secretary

The charity's bank account is held at Barclays Bank.

This report was approved by the Trustees at their AGM held on 15th April 2025

Signed by: Mrs. Carol Hodgson

Date: 15th April 2025

Treasurer to Catsfield Village Hall Management Committee