

**Guilden Sutton Pre-School**  
**Financial Statements**  
**Year Ended 31 August 2023**

# **Guilden Sutton Pre-School**

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# **Guilden Sutton Pre-School**

## **Trustees' Annual Report Year Ended 31 August 2023**

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We report on the accounts of the charity for the year ended 31 August 2023 which are set out on page 3 and 4

### **Reference and Administrative Details**

Charity Name	Guilden Sutton Pre-School
Charity Registration Number	1000924
Principal Address	Guilden Sutton Village Hall, Summerfield Road, Guilden Sutton, Chester CH3 7SW
Charity Trustees	Richard Dixon: Chair Person (appointed 19 September 2023) Rachel Keegan: Treasurer Lisa Fox-Pritchard: Committee member Faye Tucker: Committee member (appointed 19 September 2023) Elisabeth Dixon: Committee member (appointed 19 September 2023)  Rebecca Conner: Chair Person (resigned 19 September 2023) Christine Merrick: Committee member (resigned 19 September 2023)

### **Objectives and Activities**

Guilden Sutton Pre-School provides daily sessions for children between the ages of two and a half and four.

To advance the education of children below compulsory school age.

The trustees have had due regard to the Charity Commission's guidance on public benefit, the above activities furthering the charity's purpose in this area.

### **Achievements and Performance**

The pre-school has had an active successful year offering ten sessions.

Close links have been maintained with the local church and school as well as the local toddler group.

### **Financial Review**

#### **Reserves**

Reserves are held in a bank current account and bank deposit account. Reserves must, as a minimum, cover wind up costs. The remainder is held for the replacement of equipment and potential future expansion or relocation.

#### **Review of Financial Position**

The pre-school principal source of funding is fees, paid directly or through the nursery education grant. Some fundraising is also undertaken. The charity has a good level of reserves at the year end despite making a small deficit in the year.

# **Guilden Sutton Pre-School**

## **Trustees' Annual Report Year Ended 31 August 2023**

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### **Structure, Governance and Management**

The charity was registered on 14 November 1990. Its constitution was adopted on 18 September 1990 and amended on 10 October 1996 and 20 September 2006. The pre-school is registered with Ofsted and affiliated to the Pre-School Learning Alliance.

Overall management of the charity is provided by a committee of elected Trustees. Trustees are elected annually by the membership. All parents and guardians of children attending pre-school are members of the pre-school.

Approved on behalf of the board of Trustees by

Richard Dixon: Chair

22 January 2024

# Guilden Sutton Pre-School

## Receipts and Payments Account Year Ended 31 August 2023

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	<b>Total and Unrestricted Funds 2023</b>	<b>Total and Unrestricted Funds 2022</b>
<b>Receipts</b>	<b>£</b>	<b>£</b>
Donations	33	3
Fees BACS/Childcare Vouchers	12,062	6,233
Funding	46,794	37,034
Fundraising	876	898
Nusery Milk Scheme	-	12
Bank Interest Received	38	2
<b>Total Receipts</b>	<b><u>59,803</u></b>	<b><u>44,180</u></b>
<b>Payments</b>		
Accountancy Fees	175	150
Activities for Children	839	820
Advertising & Marketing	161	-
Art and Crafts Resources	234	427
Donations	35	-
First Aid	112	116
General Expenses	611	687
Insurance	714	537
IT & Other Subscriptions	513	473
Ofsted Fees	58	50
Payroll Processing Fees	373	377
Printing & Stationery	311	153
Rent	7,288	7,030
Resources and Equipment	1,402	1,247
Snacks	554	405
Staff Wages & Pension Costs	46,271	37,496
Telephone & Internet	79	69
Training	192	375
Trips	(2)	73
Uniform	76	178
	<u>59,996</u>	<u>50,662</u>
<b>Asset Purchases</b>		
Phone	-	100
<b>Total Payments</b>	<b><u>59,996</u></b>	<b><u>50,762</u></b>
<b>(Deficit)/Surplus for the year</b>	<b>(193)</b>	<b>(6,583)</b>
<b>Cash balances brought forward</b>	<b>49,559</b>	<b>56,142</b>
<b>Cash balances carried forward</b>	<b><u>49,366</u></b>	<b><u>49,559</u></b>

### Approval of Accounts

On behalf of the Trustees I approve this Receipts and Payments Account and the Statement of Assets and Liabilities on the following page for the year ended 31 August 2023

Richard Dixon: Chair  
22 January 2024

# Guilden Sutton Pre-School

## Statement of Assets and Liabilities As at 31 August 2023

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	31 August 2023 £	31 August 2022 £
<b>Cash funds</b>		
Bank current account	32,426	32,609
Bank deposit account	16,862	16,824
Petty cash	78	125
	<u>49,366</u>	<u>49,559</u>

### Assets retained for the charity's own use

The charity owns various play equipment, computer tablets a laptop and a phone.

### Liabilities

The charity owed £272 of PAYE/NI and £130 of pension contributions at the year end. These were both paid in September 2023.

# **Guilden Sutton Pre-School**

## **Independent Examiners Report Year Ended 31 August 2023**

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### **Independent Examiner's Report to the Trustees of Guilden Sutton Pre-School**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023 which are set out on pages 1 to 4

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

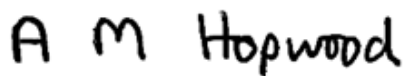
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Andrew Hopwood**  
FCA

**5 Hunters Croft, Higher Kinnerton, Chester, CH4 9PD**

**22 January 2024**