



Trustees' Annual Report for the period

From 1/4/2021
31/3/2022

Period start date To
Period end date

Charity name: Newark Sea Cadets

Charity registration number: 1000911

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the young people of Newark and surrounding areas with the opportunity to gain national qualifications, learn new skills, experience different environments and be a part of team.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sea cadets engage in boating activities throughout the season to gain the qualifications and experience, the purchase of a new power boat for the sum of £23,048.99 and a prop guard for £504 are included in these accounts along with the annual sailing club costs at Girton of £534. Other annual costs for minibus insurance £595 and the regular fuel costs are also included in these accounts. The indoor training facilities required a new printer for £303.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm that trustees have followed the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Increased cadet enrolment - our number of cadets on roll has continued to increase throughout the year following Covid.</p> <p>Increased both staff and cadet qualifications - both staff and cadets have been on local and national courses to increase their number of qualifications with many of these nationally recognised.</p> <p>Increased the assets and equipment for the unit - the unit has brought a new powerboat to add to its fleet of boats.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£2445.78 funds remaining
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	For continued and ongoing expenses such as fuel and upkeep of the minibus and boats, upkeep of the unit, future projects and any other unforeseen expenditures
Amount of reserves held	Para 1.22	£2445.78
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By trustees and volunteers
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-elected at every AGM by the other committee members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Newark Sea Cadets
Other name the charity uses	
Registered charity number	1000911

Charity's principal address	10 John Gold Avenue Newark Notts NG24 1RU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicki Peters-Bayford	Chair		
2	Diane Blackshaw	Treasurer		
3	David Poyser			
4	Simon Cullen			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DBlackshaw

NPeters

Full name(s)

Diane Blackshaw

Nicki Peters-Bayford Chair

**Position (eg
Secretary, Chair, etc)**

Treasurer

Date

21/1/23

SET - UP PAGE

Please enter the relevant data into
BLUE

UNIT NAME
TS Newark Castle
CHARITY NUMBER
1000911
YEAR ENDING
2022

RECONCILIATION	
Opening Balance	
£2,676.86	Bank Account
£0.00	Saving Account
£0.00	Petty Cash
£2,676.86	Total Opening Balance
Closing Balance	
£5,122.64	Bank Account
£0.00	Saving Account
£0.00	Petty Cash
£5,122.64	Total Closing Balance

£5,122.64	Closing Balance
£0.00	

the cells shaded

LIABILITY	
Balances	
Opening Balance at	1st April 2021
Balances	
Closing Balance at	31st March 2022

per A3 Report

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be

Unit Name: TS Newark Castle	Charity No:
------------------------------------	--------------------

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

REVENUE RECEIPTS -

- ANNUAL FUND/DIRECT GRANT
- SCAVA (Sea Cadet Victualling Allowance)
- OTHER GRANTS
- CADET CONTRIBUTIONS
- OTHER DONATIONS / LEGACIES
- FUNDRAISING & SPECIAL EVENTS PROCEEDS

OTHER CHARITABLE ACTIVITIES:

- COMPETITION RECEIPTS
- COURSE FEES
- SUNDRY SALES RECEIPTS
- BANK DEPOSIT INTEREST
- PROPERTY RENTS (includes any occasional lettings/hirings)
- OTHER REVENUE RECEIPTS

Trafalgar dinner

TOTAL REVENUE RECEIPTS

A

NON-REVENUE RECEIPTS -

- PROCEEDS FROM SALES OF OTHER FIXED ASSETS

TOTAL NON-REVENUE RECEIPTS

B

(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A - D from page AC2)
- NON-REVENUE ITEMS (= B - E from page AC2)
- COMBINED (=G+H)

G

H

CASH/BANK BALANCE FROM LAST YEAR-END

CASH/BANK BALANCE AT THIS YEAR-END

2022

Form
SCC A3 (R&P)
04/19

- SSI 2006/218)
re notified by 1 November

1000911

THIS YEAR £	LAST YEAR £
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£2,034.00	£0.00
£28,692.34	£0.00
£550.00	£0.00
£0.00	£0.00
£556.78	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£426.00	£0.00
###	£0.00
£0.00	£0.00
£0.00	£0.00
£32,259.12	£0.00
£25,494.77	£0.00
-£23,048.99	£0.00
£2,445.78	£0.00
£2,676.86	£0.00
£5,122.64	£2,676.86
	AC1

THE SEA CADETS

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Unit Name: TS Newark Castle	Charity No:
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Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

REVENUE PAYMENTS -

DIRECT CHARITABLE ACTIVITY COSTS:

- FUNDRAISING & SPECIAL EVENTS COSTS
- COMPETITION COSTS
- FUEL & TRAVEL COSTS
- CATERING COSTS
- TRAINING COURSES COSTS
- ARTICLES PURCHASED FOR RESALE

Open day,boat launch,traf day

OVERHEAD COSTS FOR:

- RENT / COUNCIL TAX
- HEAT, LIGHT & WATER
- TELEPHONE & BROADBAND
- OFFICE SUPPLIES, POSTAGE & PRINTING

MAINTENANCE COSTS FOR:

- BUILDINGS & ESTATE
- BOATS
- VEHICLES
- OTHER MISC EQUIPMENT
- INSURANCE COSTS
- BANK INTEREST & CHARGES

Sailing Club fees
Tow bar and minibus costs

CHARITY GOVERNANCE COSTS:

- FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
- FOR OTHER PROFESSIONAL FEES
- FOR LEGAL ADVICE (for constitution or trustees)
- OTHER REVENUE COSTS

TOTAL REVENUE PAYMENTS

D

NON-REVENUE PAYMENTS -

- ASSETS

New Rib

TOTAL NON-REVENUE

PAYMENTS

TOTAL PAYMENTS (=D+E)

E

F

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

Form
SCC A3 (R&P)
04/19

- SSI 2006/218)
re notified by 1 November

1000911

THIS YEAR £	LAST YEAR £
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£1,638.86	£0.00
£0.00	£0.00
£437.62	£0.00
£0.00	£0.00
£1,301.75	£0.00
£0.00	£0.00

£0.00	£0.00
£0.00	£0.00
£369.28	£0.00
£525.27	£0.00

£0.00	£0.00
£534.00	£0.00
£767.57	£0.00
£0.00	£0.00
£1,190.00	£0.00
£0.00	£0.00

£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£6,764.35	£0.00

£23,048.99	£0.00
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£23,048.99	£0.00
###	£0.00

AC2

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

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Unit Name: TS Newark Castle

Charity No:

In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

Name of Fund

if restricted

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)
BANK DEPOSITS (if any) not included above
LOANS RECOVERABLE
OTHER DEBTS (total recoverable - exclude any "accruals")
*STOCKS OF ITEMS FOR RESALE (total cost)
INVESTMENTS (present value of securities &c)
INVESTMENTS (ditto - belonging to a Restricted Fund, if any)

***OTHER FIXED ASSETS:**

- LAND & BUILDINGS
- BOATS
- VEHICLES
- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LIABILITIES

LOANS REPAYABLE
OTHER CREDITORS (total payable - exclude any "accruals")
CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Give page no(s). -
or say if none

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

(or say if none)

Amount of any trustee expenses reimbursed and for how many trustees

(or say if none)

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -

together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

Give page no(s).

(*Show details on an extra attached (numbered) page if necessary)

Diane Blackshaw -

Nicki Peters-Bayfc

Signed as authorised by the Unit's Management Committee - Date: _____

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
 SCC A3 (R&P)
 04/19

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: TS Newark Castle	Charity No: 1000911
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Unit address (or address for correspondence):-

House name:	10
Street and No:	John Gold ave
Area or Estate	
Town/City:	Newark
County	Notts
Post Code:	NG241RU

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Diane Blackshaw		
Nicki Peters-Bayford		
Simon Cullen		
David Poyser		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not: Scotland*]:-

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Nature and date of the Unit's constitution (governing document):- Governed by **Sea Cadet Standard Constitution**

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

The unit had a donation of £25527 for the purchase of the new RIB and trailer. The number of cadets and staff attending has increased significantly and the number of cadets attending courses and obtaining qualifications has increased.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

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SCC A3 (R&P)
04/19

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Unit Name: TS Newark Castle

Charity No: 1000911

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 2 months equivalent to 17 months' on that basis. Year-end reserves £5,122.64

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

01/30/2023

Diane Blackshaw

Unit Treasurer

Nicki Peters-Bayford

Unit Chairman

Rachel Hudd


Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

Appendix B1 – England & Wales

Independent examiner's report on the accounts

Report to the trustees/ members of	Sea Cadet Unit Name TS Newark Castle		
On accounts for the year ended	31/3/2022	Sea Cadet Unit no (if any)	606
Set out on pages	1-5 (remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	<p>The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.</p> <p>It is my responsibility to</p> <ul style="list-style-type: none"> • examine the accounts (under section 43 of the Act), • to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and • to state whether particular matters have come to my attention. 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>		
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention (other than that disclosed below*)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> • proper accounting records are kept (in accordance with section 41 of the Act); and • accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p style="font-size: small;">* Please delete the words in the brackets if they do not apply.</p>		
Signed:		Date:	29/02/2023
Name:	Rachel Head		
Relevant professional qualification(s) or body (if any):	N/A QBE		
Address:	86 Mountbatten Way Chilwell, Nottingham NG9 6RX.		