

## **OTTERY ST MARY & DISTRICT HOSPITAL LEAGUE OF FRIENDS**

### **Annual Report For The Year To 31<sup>st</sup> March 2024**

#### **Managing Committee's Report**

The members of the Managing Committee during the year were: -

(T) denotes Trustee.

Dr Alastair Martin (T) Chairman

Mr David Roberts (T) Vice-Chairman

Mrs Rachael Down Secretary

Mr Paul Ritchie (T) Treasurer

Mrs Sue Ritchie Membership Secretary

Mrs Barbara Buckley (T), Dr Tim Cox (T), Mrs Yvonne Palfrey, Mr Adrian Rutter, Mrs Rosemary Stapley, Dr Graham Ward (T).

Four committee meetings were held during the year, and an AGM in June.

The Charity was established by constitution adopted on 13<sup>th</sup> June 1988, amended 27<sup>th</sup> April 1990, and registered with the Charity Commission on 31<sup>st</sup> October 1990, number 1000781. The Charity's address is: Ottery St Mary & District Hospital League of Friends, Keegan Way, Ottery St Mary, EX11 1DN.

#### **Objectives**

The Charity's main objective is to assist with the provision of healthcare services at the hospital and in the Ottery St Mary area.

#### **Activities and Achievements**

We continue to fund Hospiscare's Nurse Practitioner and the Admiral Nurse. We have committed £119,210 for the costs to adapt the hospital and provide equipment for the new Urology Investigations Unit.

We financially support the operation of our minibus which provides a valuable service in the community, and is managed by the Ottery Help Scheme.

**Finances**

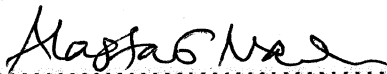
Statements of the financial activities for the year to 31<sup>st</sup> March 2024 are attached. The Balance Sheet funds decreased slightly by £3,330 to £255,367 after allowing for, and adjustments to, future commitments.

The financial position remains sound and is sufficient to allow us to continue to make a significant contribution to the health and well-being in the local community.

The Charity's bankers are Barclays Bank, Exeter, EX1 1LX and the Charities Official Investment Fund (COIF), CCLA Investment Management Ltd, One Angel Lane, London, EC4R 3AB.

The Independent Examiners are Easterbrook Eaton Limited, Chartered Accountants, 8 Jesu Street, Ottery St Mary, EX11 1EU.

Signed on behalf of the Management Committee.



Dr A Martin, Chairman

Date 18/6/2024.....



Mr P Ritchie, Treasurer

Date 18/6/2024.....

**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>31.03.24</u>	<u>Total</u> <u>31.03.23</u>
	£	£	£	£
<b><u>Income and Endowments from:</u></b>				
Donations, Legacies and Similar Income	3,156	6,350	9,506	7,157
Operating Activities	-	935	935	380
Activities to Generate Funds	-	-	-	-
Investment Income	22,603	-	22,603	10,805
<b>Total Income</b>	<u>25,759</u>	<u>7,285</u>	<u>33,044</u>	<u>18,342</u>
<b><u>Expenditure on:</u></b>				
Bank Charges	-	-	-	2
Cost of Generating Funds	826	-	826	946
Charitable Expenditure	27,739	7,017	34,756	130,840
Governance Costs	792	-	792	780
<b>Total Expenditure</b>	<u>29,357</u>	<u>7,017</u>	<u>36,374</u>	<u>132,568</u>
<b><u>Net Income/(Expenditure) &amp; Movement in Funds</u></b>	<u>(3,598)</u>	<u>268</u>	<u>(3,330)</u>	<u>(114,226)</u>
<b><u>Reconciliation of Funds</u></b>				
<b><u>Total Funds Brought Forward</u></b>	<u>259,106</u>	<u>(409)</u>	<u>258,697</u>	<u>372,923</u>
<b><u>Fund Balances Carried Forward</u></b>	<u>255,508</u>	<u>(141)</u>	<u>255,367</u>	<u>258,697</u>

The notes 1 to 5 on page 6 form part of these Accounts

**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

**UNRESTRICTED FUNDS**

**Income and Expenditure Account - GENERAL FUND**

	£	£	2023
<b><u>Income and Endowments from:</u></b>			
<b>Donations, Legacies and Similar Income</b>			
Donations - Personal	937		269
Donations - In Memorium	-		877
Membership Subscriptions	106		90
Miscellaneous	-		-
Legacies	2,000		-
Tax Repayment in respect of Gift Aid Donations	113	3,156	221
	<hr/>		
<b>Activities to Generate Funds</b>			
Fundraising			-
<b>Investment Income</b>			
Interest Receivable		22,603	10,805
		<hr/>	
<b>Total Income</b>		<b>25,759</b>	<b>12,262</b>
		<hr/>	
<b><u>Expenditure on:</u></b>			
<b>Cost of Generating Funds</b>			
Subscriptions	710		665
Fundraising Expenses	-		-
AGM Expenses	57		70
Advertising and Publicity	-		-
Sundry Expenses	59	826	211
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<b>Charitable Expenditure</b>			
Patient Comforts	239		-
Transfer to Minibus Fund	6,350		5,700
Future Commitment - Hospiscare Nurse Practitioner	-		50,000
Grant Paid Provision	-		(500)
Medical Bursaries Paid	500		1,500
Hospiscare at Home - Provision Adjustment	-		(50,000)
Fridge - Provision Adjustment	-		(2,500)
Doppler Machine - Provision Adjustment	-		(3,200)
Conference 2 Nurses - Provision Adjustment	-		(240)
OSMH Urology Dept. Provisions	-		119,210
Music for Wellbeing Project Purchases	1,500		-
Music for Wellbeing Project Provision	1,550		-
Equipment Purchases	-		-
Equipment Purchases Provision	18,000		-
Equipment Purchases Provision Adjustment	(400)	27,739	4,219
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<b>Governance Costs</b>			
Accountancy Fees		792	780
		<hr/>	
<b>Total Expenditure</b>		<b>29,357</b>	<b>125,915</b>
		<hr/>	
<b><u>Net (Expenditure)/Income &amp; Movement in Funds</u></b>		<b>(3,598)</b>	<b>(113,653)</b>
		<hr/>	
<b><u>Reconciliation of Funds</u></b>			
<b>Total Funds Brought Forward</b>		<b>259,106</b>	<b>372,759</b>
		<hr/>	
<b>Total Funds Carried Forward</b>		<b>255,508</b>	<b>259,106</b>
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The Notes 1 to 5 on page 6 form part of these Accounts

**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

**RESTRICTED FUNDS**

**Income and Expenditure Account - MINIBUS FUND**

	£	£	<u>2023</u>
<b><u>Income and Endowments from:</u></b>			
<b><u>Legacies and Similar Income</u></b>			
Transfer from General Fund	6,350		5,700
Tax Repayment in respect of Gift Aid Donations	-	6,350	-
<b><u>Operating Activities</u></b>			
Royal Devon & Exeter NHS Foundation Trust	-		-
Other Users	935	935	380
<b><u>Activities to Generate Funds</u></b>			
Fundraising Events (Net of Costs)		-	-
<b><u>Investment Income</u></b>			
Interest Receivable		-	-
<b>Total Income</b>		<u>7,285</u>	<u>6,080</u>
<b><u>Expenditure on:</u></b>			
<b><u>Charges</u></b>			
Bank Charges		-	2
<b><u>Charitable Expenditure</u></b>			
Petrol and Oil	256		269
Repairs and Maintenance	735		405
Insurance	1,026		977
To Ottery Help Scheme	5,000	7,017	5,000
<b>Total Expenditure</b>		<u>7,017</u>	<u>6,653</u>
<b><u>Net Income/(Expenditure) &amp; Movement in Funds</u></b>		<u>268</u>	<u>(573)</u>
<b><u>Reconciliation of Funds</u></b>			
<b><u>Total Funds Brought Forward</u></b>		<u>(409)</u>	<u>164</u>
<b><u>Total Funds Carried Forward</u></b>		<u>(141)</u>	<u>(409)</u>

The notes 1 to 5 on page 6 form part of these Accounts

**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**

**BALANCE SHEET AS AT 31 MARCH 2024**

	<u>£</u>	<u>2023</u>
<b><u>CURRENT ASSETS</u></b>		
Debtors	15,721	15,586
Balances At Bank		
Deposit Accounts	436,663	496,560
Current Accounts	636	379
	<u>453,020</u>	<u>512,525</u>
<b><u>CURRENT LIABILITIES</u></b>		
Creditors	<u>197,653</u>	<u>253,828</u>
<b><u>NET CURRENT ASSETS</u></b>	<u>£255,367</u>	<u>£258,697</u>

Represented by:

**FUNDS**

**UNRESTRICTED FUND**

General Fund	255,508	259,106
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**RESTRICTED INCOME FUNDS**

Minibus Fund	<u>(141)</u>	<u>(409)</u>
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	<u>£255,367</u>	<u>£258,697</u>
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**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH**  
**2024**

1. **Accounting Policies**

**Statement of compliance**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Basis of preparation**

Under FRS 102 assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**Going concern**

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**Income and endowments**

With the exception of accounting policies detailed below, all income is recognized once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

**Donations and legacies**

Donations are recognized when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognized until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity, and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognized on a case-by-case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and the settlement date.

**Investment income**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**Expenditure**

All expenditure is recognized once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category.

**OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH**  
**2024**

**Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services to its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance costs**

These are the costs attributable to the Charity's compliance with constitutional and statutory requirements.

2. **Summary of Net Assets by Funds**

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	
	<u>General</u>	<u>Minibus</u>	<u>Total</u>
Net Current Assets	<u>255,508</u>	<u>(141)</u>	<u>£255,367</u>

3. **Trustees' Remuneration**

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

4. **Employees' Remuneration**

There were no employees during the year.

5. **Debtors**

	2024	2023
Trade Debtors	15,218	15,087
Prepayments	<u>503</u>	<u>499</u>
	<u>£15,721</u>	<u>£15,586</u>

**INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF**  
**THE OTTERY ST MARY AND DISTRICT HOSPITAL LEAGUE OF FRIENDS**  
**Charity No: 1000781**

We report on the Accounts of the Trust for the year ended 31 March 2024, which are set out on pages 1 to 7.

**Respective Responsibilities of Trustees and Examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to examine the Accounts under section 145 of the Charities Act and to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act), and to state whether particular matters have come to our attention.

**Basis of Independent Examiners' Report**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiners' Statement**

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Easterbrook Eaton Limited  
8 Jesu Street  
Ottery St Mary  
EX11 1EU

Chartered Accountants  
15<sup>th</sup> May 2024

