

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022

Charity registration number 1000584

RWB CA Limited
Northgate House
North Gate
New Basford
Nottingham
NG7 7BQ

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name	The Southwell Minster Choir Association
Charity registration number	1000584
Principal Address	47 Easthorpe Southwell NG25 0HY
Clerk to the Trustees	Mr Laurence Cunnington 47 Easthorpe Southwell NG25 0HY
Trustees	The Venerable Peter Robin Turner CB AKC BA Mth FRSA DL The Reverend Jeremy Charles Baring Pemberton Mrs Adrienne Pauline Patterson
Independent Examiner	Neil Coupland FCA RWB Chartered Accountants Northgate House North Gate New Basford Nottingham NG7 7BQ

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

TRUSTEES' ANNUAL REPORT

The trustees are pleased to present their report for year ended 31 March 2022.

Reference and administrative details

Reference and administrative details are shown on page 1, the trustees whose names are shown on page 1 served throughout the year unless otherwise noted.

Structure, Governance and Management

The Trust was created by Constitution, adopted 21st July 1989.

The Trustees have examined the principal areas of the Trust's operations and considered the major risks faced. In the opinion of the Trustees, the Trust has established systems to mitigate those risks to an acceptable level.

Objectives and activities

The objects of the charity are the study and practice of choral music, in particular church music in order to foster the public knowledge and appreciation of such music by means of public performance and to promote the development of the choir of Southwell Minster.

The principal activities of the Trust are normally:

1. Concert tours by the lay clerks, choristers, and the Minster Chorale
2. A programme of concerts throughout the year
3. Involvement of the local community in musical performance
4. Educational and team-building events for the choristers
5. Financial support for the parents of choristers
6. Other related activities, both educational and social, to develop the choirs of Southwell Minster

In planning their activities, the Trustees keep in mind at all times the Charity Commission's guidance on public benefit.

Achievements and performance

1 Concert tours

- It was not possible for a tour to take place due to the ongoing restrictions caused by the COVID pandemic. It is planned that a tour including the lay clerks, girl choristers, and boy choristers will be arranged for 2023.

2 Concert programme during the year

- The 'Music in the State Chamber' concert series and the usual summer concert were cancelled due to the COVID pandemic.

3 Involvement of the local community in musical performance

- The annual Messiah concert was held in December 2021. Conducted by the Assistant Director Music, Jonny Allsopp, a period instrument orchestra was employed for the first time. The voices of the Minster Chorale and students from the Minster School were augmented by four professional soloists.
- A successful Come & Sing event was held in February 2022 conducted by guest conductor Peter Nardone and with local professional soloists Harriet Astbury, Matthew Farrell, Tristan Moore, and Steven Cooper.
- Martin Baker, a freelance musician and formerly the Director of Music at Westminster Cathedral, ran a singing workshop with the boy choristers and with the Minster Chorale.

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TRUSTEES' ANNUAL REPORT

4 Educational and team-building events for the choristers

- The number of events was significantly curtailed by the pandemic. The choristers were taken on a 10-pin bowling trip in September.
- Katherine Dienes-Williams, Director of Music at Guildford Cathedral, ran a singing workshop for the girl choristers.

5 Financial support for the parents of choristers

- Since its inception in 2011, the discretionary travel grant scheme has paid out over £22,000 to the parents/carers of choristers with a home address more than seven miles from the Minster.
- The scheme, which is not means-tested, is a valuable recruitment and retention tool which has been greatly appreciated by the parents who have benefitted from it. Five chorister families made claims under the scheme during the financial year.

6 Other related activities

Commission

- Internationally renowned composer Roxana Panufnik was commissioned, at a cost of £4,500, to compose an anthem for double choir and organ based on the poem 'Heaven' by the 17th century composer George Herbert. The world premiere was performed to great acclaim in May 2022 (after the end of the financial year).

Choir folders

- A complete set of 102 choir folders was purchased at a cost of £1,550.

Christmas cards

- Local artist Emma Frith was commissioned to produce an image for the SMCA Christmas card. A delightful hyper-realistic coloured-pencil drawing of the Minster was produced, overlaid with design elements from the Chapter foliate carvings and tracery from the Chapter House ceiling.
- All 2500 copies of the card were sold at a profit of £604.

Honours board and prizes

- The honours board was brought up-to-date with gilt lettering at a cost of £180.
- Six prizes of £50 each were awarded to three girl choristers and three boy choristers at the end of the academic year.

Choral Outreach Programme

- The Choral Outreach Programme, which has been running since 2010, is administered by SMCA and has been funded by the Chapter of Southwell Minster, The Heritage Lottery Fund, The Pilling Trust, and an anonymous private donor.
- Outreach work was able to recommence in October 2021 and continued for the remainder of the financial year.

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TRUSTEES' ANNUAL REPORT

The Thiman Collection

- Funded by a member of the Thiman family, the objective of this project is to create a physical archive of every known piece of music by the prolific composer, Eric Harding Thiman (1900-1975).
- After many years' work by Guy Turner (one of the Lay Clerks), the project is all but complete and creates a national resource for further academic/doctoral research. The archive comprises in excess of 1300 pieces and is referenced in the composer's Wikipedia article.

Re-branding of the charity

- The existing leaflet and web presence of the charity had become outdated in content and somewhat old-fashioned in appearance.
- New logos for both the main charity and 'Music in the State Chamber' have been professionally designed and new leaflets are now in use for both SMCA and MISC.

Financial Review

- Total net assets as at 31st March 2022 were £56,364 compared to £54,035 as at 31st March 2021.
- Expenditure during the year on charitable activities totalled £24,533 compared to £6,874 the previous year. This increase reflects the re-starting of the charity's activity following the pandemic.
- In January 2022, the trustees decided to transfer the funds held in a Mansfield Building Society account in order to purchase £45,000 worth of shares in the Church of England Investment Fund.
- Following receipt of formal advice from a specialist charity accountant, the trustees decided to instruct RWB Accountants of Nottingham to change the legal status of the charity from simply a registered charity to a Charitable Incorporated Organisation (CIO). This change will remove any personal financial risk from the trustees. Implementation of the decision has commenced and will be completed in the next financial year.
- It is the opinion of the Trustees that the charity remains in a robust financial condition.

Acknowledgements

- The Trustees would like to thank the members of the Association for their subscriptions, regular donors, refreshments volunteers, and the local community for their generous support of the charity's activities.
- The Chair of the Charity, The Ven. Robin Turner, retired from his role after giving many years' valued service to the Association. His wisdom, leadership, and humour will be missed: the trustees and members extend their grateful thanks to him.
- Colonel David Sneath, formerly High Sherriff of Nottingham and a Regional Employment Judge, has been appointed the new Chair of the charity. David brings a passionate commitment to cathedral music to the role. In addition, he has already raised almost £600 for the Association on a sponsored cycle run!
- Thank you to Jeremy Pemberton, Jonny Allsopp, Harriet Astbury, Becky Burrows, and Matt Farrell for raising over £4,400 on a sponsored swim covering the equivalent of a Channel crossing in a swimming pool.

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- Thank you to the Dean of Southwell and her husband for opening their beautiful garden to host the annual BBQ for choristers, their families, and the staff of the Music Department.
- A legacy of £2,000 was received from the estate of Joyce Mullis.
- Special thanks are given to Alison and Edmund Salter who donated £6,000 in memory of their son, Daniel.
- An anonymous donation of £2,000 was received for which the trustees have expressed their thanks privately.
- Gratitude is also expressed to the officers and members of the Committee and the staff of the Music Department of Southwell Minster for their work in supporting the activities of the Association.

Approved by the Trustees on 30th October 2022 and signed on their behalf by:



The Venerable Peter Robin Turner CB AKC BC Mth FRSA DL
Chair

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE SOUTHWELL MINSTER CHOIR ASSOCIATION

I report to the trustees on my examination of the accounts of The Southwell Minster Choir Association for the year ended 31 March 2022 set out on pages 7 and 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

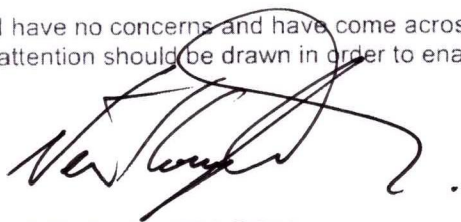
I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in respect of The Southwell Minster Choir Association as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



N COUPLAND FCA DChA
RWB Chartered Accountants
Northgate House
North Gate
New Basford
Nottingham
NG7 7BQ

Date: 30th October 2022

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
Receipts					
Donations		11,760	-	11,760	10,969
Fundraising	1	9,690	-	9,690	-
Tour Income	2	-	-	-	-
Annual subscriptions		1,655	-	1,655	1,810
Bank interest		-	-	-	-
Other income	3	2,872	981	3,853	16,201
		<u>25,977</u>	<u>981</u>	<u>26,958</u>	<u>28,980</u>
Assets and investment sales					
Receipts from sale of investments		-	-	-	-
Total receipts		<u>25,977</u>	<u>981</u>	<u>26,958</u>	<u>28,980</u>
Payments					
Fundraising	4	8,818	-	8,818	850
Tour Activity	5	-	-	-	-
Choir Activity	6	3,239	-	3,239	178
Administration expenses		907	-	907	478
Website expenses		-	-	-	-
Miscellaneous expenses	7	9,006	2,563	11,569	5,368
		<u>21,970</u>	<u>2,563</u>	<u>24,533</u>	<u>6,874</u>
Assets and investment purchases					
Purchase of investments		45,000	-	45,000	-
Total payments		<u>66,970</u>	<u>2,563</u>	<u>69,533</u>	<u>6,874</u>
Net receipts (payments)		(40,993)	(1,582)	(42,575)	22,106
Transfers between funds		-	-	-	-
Cash funds as at 31 March 2021		<u>43,337</u>	<u>11,115</u>	<u>54,452</u>	<u>32,346</u>
Cash funds as at 31 March 2022		<u>2,344</u>	<u>9,533</u>	<u>11,877</u>	<u>54,452</u>

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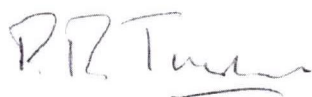
STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
Cash Funds				
NatWest current account	2,344	9,533	11,877	14,452
Mansfield Building Society	-	-	-	40,000
Petty cash	-	-	-	-
	<u>2,344</u>	<u>9,533</u>	<u>11,877</u>	<u>54,452</u>
Investment assets held with CCLA				
Market Value				
Cost: £45,015 (2021: £15)	<u>44,931</u>	<u>-</u>	<u>44,931</u>	<u>15</u>
Total Assets	<u>47,275</u>	<u>9,533</u>	<u>56,808</u>	<u>54,467</u>
Liabilities				
Examiners fees	<u>444</u>	<u>-</u>	<u>444</u>	<u>432</u>
	<u>444</u>	<u>-</u>	<u>444</u>	<u>432</u>
Net Assets	<u>46,831</u>	<u>9,533</u>	<u>56,364</u>	<u>54,035</u>

	Balance at 1 April 2021 £	Incoming Resources £	Resources Expended £	Balance at 31 March 2022 £
Restricted Funds				
Choral Outreach Project	10,190	-	(1,335)	8,855
Eric Thiman Collection	608	981	(1,228)	361
Old Choristers' Association	<u>317</u>	<u>-</u>	<u>-</u>	<u>317</u>
	<u>11,115</u>	<u>981</u>	<u>(2,563)</u>	<u>9,533</u>

Signed on behalf of the board of trustees on 30th October 2022.



The Venerable Peter Robin Turner CB AKC BC Mth FRSA DL
Chair

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
1 Income from fundraising				
Christmas card sales	1,354	-	1,354	-
Channel Swim 2022	2,853	-	2,853	-
Other concerts	5,376	-	5,376	-
Refreshments sales	107	-	107	-
	<u>9,690</u>	<u>-</u>	<u>9,690</u>	<u>-</u>
2 Tour income				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
3 Other income				
Choral Outreach Project (Sing Up)	-	-	-	5,500
Eric Thiman Collection	-	981	981	950
Minster Chorale	-	-	-	8,035
Gift Aid	2,598	-	2,598	1,712
Miscellaneous Income	274	-	274	4
	<u>2,872</u>	<u>981</u>	<u>3,853</u>	<u>16,201</u>
4 Expenditure on fundraising				
Christmas cards	750	-	750	-
Refreshment expenses	322	-	322	-
Music in the Great Hall	-	-	-	30
Other concerts and expenses	554	-	554	820
Messiah 2021	7,192	-	7,192	-
	<u>8,818</u>	<u>-</u>	<u>8,818</u>	<u>850</u>
5 Tour Activity				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
6 Choir Activities				
BBQ	1,371	-	1,371	164
Workshops	1,200	-	1,200	-
Bowling	668	-	668	14
	<u>3,239</u>	<u>-</u>	<u>3,239</u>	<u>178</u>

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
7 Miscellaneous expenses				
Sheet Music	-	-	-	586
Choral Outreach Project (Sing Up)	-	1,335	1,335	1,227
Eric Thiman Collection	-	1,228	1,228	1,039
Honours Board	180	-	180	-
Minster Chorale	106	-	106	1,617
Travel grants	1,096	-	1,096	211
Prizes	300	-	300	-
Music Commissions	4,500	-	4,500	-
Music Folders	1,550	-	1,550	-
Screens	-	-	-	420
Other	1,274	-	1,274	268
	<u>9,006</u>	<u>2,563</u>	<u>11,569</u>	<u>5,368</u>

