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**THE SOUTHWELL MINSTER CHOIR ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED**

31 MARCH 2021

Charity registration number 1000584

RWB CA Limited
Northgate House
North Gate
New Basford
Nottingham
NG7 7BQ

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name	The Southwell Minster Choir Association
Charity registration number	1000584
Principal Address	47 Easthorpe Southwell NG25 0HY
Clerk to the Trustees	Mr Laurence Cunnington 47 Easthorpe Southwell NG25 0HY
Trustees	The Venerable Peter Robin Turner CB AKC BA Mth FRSA DL The Reverend Jeremy Charles Baring Pemberton Mrs Adrienne Pauline Patterson
Independent Examiner	Neil Coupland FCA RWB Chartered Accountants Northgate House North Gate New Basford Nottingham NG7 7BQ

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

TRUSTEES' ANNUAL REPORT

The trustees are pleased to present their report for year ended 31 March 2021.

Reference and administrative details

Reference and administrative details are shown on page 1, the trustees whose names are shown on page 1 served throughout the year unless otherwise noted.

Structure, Governance and Management

The Trust was created by Constitution, adopted 21st July 1989.

The Trustees have examined the principal areas of the Trust's operations and considered the major risks faced. In the opinion of the Trustees, the Trust has established systems to mitigate those risks to an acceptable level.

Objectives and activities

The objects of the charity are the study and practice of choral music, in particular church music in order to foster the public knowledge and appreciation of such music by means of public performance and to promote the development of the choir of Southwell Minster.

The principal activities of the Trust are normally:

1. Concert tours by the lay clerks, choristers, and the Minster Chorale
2. A programme of concerts throughout the year
3. Involvement of the local community in musical performance
4. Educational and team-building events for the choristers
5. Financial support for the parents of choristers
6. Other related activities, both educational and social, to develop the choirs of Southwell Minster

Due to the outbreak of the COVID-19 pandemic, and the consequent lockdowns and social distancing restrictions, it was not possible for the charity to undertake any activities under headings 1. to 4. during this financial year. All planned events were cancelled.

In planning their activities, the Trustees keep in mind at all times the Charity Commission's guidance on public benefit.

Achievements and performance

1 Financial support for parents/carers of choristers

- Three chorister families are currently registered with the discretionary travel grants scheme.

2 Other related activities

Choral Outreach Programme

- The Choral Outreach Programme, which has been running since 2010 (initially known as 'Sing Up'), is administered by SMCA and has been funded by the Chapter of Southwell Minster, The Heritage Lottery Fund, The Pilling Trust, and an anonymous private donor.
- Expenditure under this heading was limited this year to invoices relating to work undertaken prior to the pandemic, and the annual honorarium paid to the programme's administrator.

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

TRUSTEES' ANNUAL REPORT

The Thiman Collection

- Funded by a member of the Thiman family, the objective of this project is to create a physical archive of every known piece of music by the prolific composer, Eric Harding Thiman (1900-1975).
- After six years' work by Guy Turner (one of the Lay Clerks), the project is nearing completion and creates a national resource for further academic/doctoral research. Additional rare items, including recordings, have been acquired during the year. The archive will comprise in excess of 1300 pieces and is referenced in the composer's Wikipedia article.

Re-branding of the charity

- The existing leaflet and web presence of the charity had become outdated in content and somewhat old-fashioned in appearance.
- New logos for both the main charity and 'Music in the State Chamber' have been professionally designed, a revised leaflet is in the course of preparation, and a new visual 'house style' for all communications will be launched later in 2021.

Screens

- Bespoke oak and perspex screens were purchased by the charity for use in the Nave in order to meet COVID-19 regulations.

Financial Review

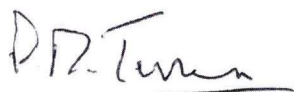
- Total net assets as at 31st March 2021 were £54,035 compared to £31,941 as at 31st March 2020.
- Expenditure during the year on charitable activities totalled £6,874 compared to £42,323 the previous year. This reduction reflects the lack of activity caused by the pandemic.
- In March 2021, the trustees decided to transfer £40,000 of the charity's funds from its NatWest current account to a new account with Mansfield Building Society where the balance will earn 0.5% interest p.a.
- The funds held in the Minster Chorale's separate Nat West bank account, together with £2,220.67 held in a restricted fund by Southwell Cathedral Chapter, have been transferred to the SMCA account. This decision underlines the importance of the Chorale's contribution to the musical life of the Minster and will enable its activities to be more integrated with those of the Choir Association.
- It is the opinion of the Trustees that the charity remains in a robust financial condition.

Acknowledgements

- The Trustees would like to thank the members of the Association for their subscriptions, regular donors, and the local community for their generous support of the charity's activities.
- Particular thanks are given to Fran Provost for her extraordinary effort in raising £3,225 by a sponsored walk in her garden.
- Thank you to Sarah Benedek and Michael Davison for their work in securing a grant of £6,218.80 from the Co-op supermarket. These funds will, in part, be used to launch a Junior Choir in September 2021.
- Gratitude is also expressed to the officers and members of the Committee and the staff of the Music Department of Southwell Minster for their continuing support during this most challenging year.

Approved by the Trustees on **06th** and signed on their behalf by:
NOVEMBER 2021

The Venerable Peter Robin Turner CB AKC BC Mth FRSA DL
Chair



THE SOUTHWELL MINSTER CHOIR ASSOCIATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE SOUTHWELL MINSTER CHOIR ASSOCIATION

I report to the trustees on my examination of the accounts of The Southwell Minster Choir Association for the year ended 31 March 2021 set out on pages 7 and 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

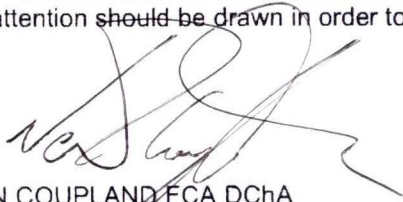
I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in respect of The Southwell Minster Choir Association as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



N COUPLAND FCA DChA
RWB Chartered Accountants
Northgate House
North Gate
New Basford
Nottingham
NG7 7BQ

Date: 6/4/2021

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
Receipts					
Donations		10,969	-	10,969	13,040
Fundraising	1	-	-	-	11,653
Tour Income	2	-	-	-	4,793
Annual subscriptions		1,810	-	1,810	1,900
Bank interest		-	-	-	-
Other income	3	9,751	6,450	16,201	7,083
		<u>22,530</u>	<u>6,450</u>	<u>28,980</u>	<u>38,469</u>
Assets and investment sales					
Receipts from sale of investments		-	-	-	33,637
		<u>-</u>	<u>-</u>	<u>-</u>	<u>33,637</u>
Total receipts		<u>22,530</u>	<u>6,450</u>	<u>28,980</u>	<u>72,106</u>
Payments					
Fundraising	4	850	-	850	7,973
Tour Activity	5	-	-	-	16,810
Choir Activity	6	178	-	178	2,143
Administration expenses		478	-	478	681
Website expenses		-	-	-	-
Miscellaneous expenses	7	3,102	2,266	5,368	14,716
		<u>4,608</u>	<u>2,266</u>	<u>6,874</u>	<u>42,323</u>
Assets and investment purchases					
Purchase of investments		-	-	-	15,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total payments		<u>4,608</u>	<u>2,266</u>	<u>6,874</u>	<u>57,323</u>
Net receipts (payments)		17,922	4,184	22,106	14,783
Transfers between funds		-	-	-	-
Cash funds as at 31 March 2020		<u>25,415</u>	<u>6,931</u>	<u>32,346</u>	<u>17,563</u>
Cash funds as at 31 March 2021		<u>43,337</u>	<u>11,115</u>	<u>54,452</u>	<u>32,346</u>

THE SOUTHWELL MINSTER CHOIR ASSOCIATION

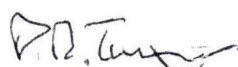
STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
Cash Funds				
NatWest current account	3,337	11,115	14,452	32,346
Mansfield Building Society	40,000	-	40,000	-
Petty cash	-	-	-	-
	<u>43,337</u>	<u>11,115</u>	<u>54,452</u>	<u>32,346</u>
Investment assets held with CCLA				
Market Value				
Cost: £15 (2020: £15)	15	-	15	15
	<u>43,352</u>	<u>11,115</u>	<u>54,467</u>	<u>32,361</u>
Total Assets				
Liabilities Examiners fees	432	-	432	420
	<u>432</u>	<u>-</u>	<u>432</u>	<u>420</u>
Net Assets	<u>42,920</u>	<u>11,115</u>	<u>54,035</u>	<u>31,941</u>

	Balance at 1 April 2020 £	Incoming Resources £	Resources Expended £	Balance at 31 March 2021 £
Restricted Funds				
Choral Outreach Project	5,917	5,500	(1,227)	10,190
Eric Thiman Collection	697	950	(1,039)	608
Old Choristers' Association	317	-	-	317
	<u>6,931</u>	<u>6,450</u>	<u>(2,266)</u>	<u>11,115</u>

Signed on behalf of the board of trustees on **06 NOVEMBER 2021**



The Venerable Peter Robin Turner CB AKC BC Mth FRSA DL
Chair

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
1 Income from fundraising				
Christmas card sales	-	-	-	-
Music in the Great Hall	-	-	-	1,307
Other concerts	-	-	-	6,016
Refreshments sales	-	-	-	3,181
St. Cecilia concert	-	-	-	1,149
	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,653</u>
2 Tour income				
Sees tour 2019	-	-	-	4,793
	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,793</u>
3 Other income				
Choral Outreach Project (Sing Up)	-	5,500	5,500	5,010
Eric Thiman Collection	-	950	950	998
Minster Chorale	8,035	-	8,035	-
Gift Aid	1,712	-	1,712	1,075
Miscellaneous Income	4	-	4	-
	<u>9,751</u>	<u>6,450</u>	<u>16,201</u>	<u>7,083</u>
4 Expenditure on fundraising				
Christmas cards	-	-	-	-
Refreshment expenses	-	-	-	1,896
Music in the Great Hall	30	-	30	227
Other concerts and expenses	820	-	820	5,326
St. Cecilia concert	-	-	-	524
	<u>850</u>	<u>-</u>	<u>850</u>	<u>7,793</u>
5 Tour Activity				
Sees tour	-	-	-	16,810
	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,810</u>
6 Choir Activities				
BBQ	164	-	164	831
Outings	-	-	-	1,169
Bowling	14	-	14	143
	<u>178</u>	<u>-</u>	<u>178</u>	<u>2,143</u>

THE SOUTHWELL MINSTER CHOIR ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
7 Miscellaneous expenses				
Sheet Music	586	-	586	-
Choral Outreach Project (Sing Up)	-	1,227	1,227	4,656
Eric Thiman Collection	-	1,039	1,039	505
Robes	-	-	-	5,000
Minster Chorale	1,617	-	1,617	2,831
Travel grants	211	-	211	1,019
Prizes	-	-	-	250
Old Choristers Association	-	-	-	455
Screens	420	-	420	-
Other	268	-	268	-
	<u>3,102</u>	<u>2,266</u>	<u>5,368</u>	<u>14,716</u>

