

Minutes Sheffield Dog Rescue AGM

January 19th 2021 19 30 hrs via Zoom

Present:

Lyn Prosser (chair)

Samantha Jeffs

Peter Robinson

Amanda Frost

Rosalyn Carder

Aimee Harrison

Sherree Compton

Suzy Cheetham

Lynne Walker

Julie Buckley

Introduction

This is the first meeting that we have had for some time due to the coronavirus pandemic.

Communication has been by e mail since our last meeting and this has seemed to work well. Everyone has been very responsive to issues that have needed to be dealt with.

However the urgent matter of banking has arisen as we need to update signatories. For this a minuted quorate meeting was needed.

Banking

Since appointing Peter Robinson as our treasurer at the last AGM we need to update signatories on the Nat West and Yorkshire Bank accounts and to close the

Santander account as we have now opened a new account at the Co Op bank.

The accounts were discussed and all agreed to update the accounts so that Peter Robinson, Lyn Prosser and Samantha Jeffs would be the sole signatories on the accounts. It was agreed that Rosalyn Carder would be removed as a signatory as she is no longer acting as our treasurer.

Peter advised that the switching of outgoing payments was proceeding well .

Lyn and Peter would make the necessary contacts with the banks to update the signatories.

Kennels

Sam reported that we continue to rehome dogs when it is safe to do so . The dogs that are in our long term care are being walked regularly by Jonathan as we do not allow volunteers to come to the kennels at the present time due to coronavirus .

Shop

Currently the shop is closed as we are in lockdown but Sue is keeping an eye on things and removing any donations that are left outside the shop.

As time was limited we closed the meeting at 19 30 and agreed to continue communicating by e mail.

We hope to have our next meeting in two months time.

Sheffield Dog Rescue

Accounts

31 March 2021

Sheffield Dog Rescue

Approval statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes

Peter Robinson - Treasurer

21 January 2022

Sheffield Dog Rescue

Independent Examiners report to the Trustees of Sheffield Dog Rescue

We report on the accounts of Sheffield Dog Rescue for the year to 31 March 2020 which are set out on pages 3 to 6.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Charities Act 1993, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes reviews of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.
2. To which in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Saxton & Co
Accountants

19 The Forge
Church Street
Dronfield
S18 1QX

21 January 2022

**Sheffield Dog Rescue
Profit and Loss Account
for the year ended 31 March 2021**

	2021	2020
	£	£
Shop Income	4,454	24,322
Shop Expenses	15,220	15,095
Gross profit	<u>(10,766)</u>	<u>9,227</u>
Other Income	34,904	58,907
Expenses		
Professional fees	-	650
Motor expenses	-	373
Kennel fees	26,448	27,081
Repairs and renewals of property and equipment	-	71
Telephone, stationery and other administrative costs	2,793	2,982
Veterinary and medical fees	6,145	14,010
Depreciation of tangible fixed assets	273	365
Other expenses	1,780	1,765
	<u>37,439</u>	<u>47,297</u>
(Loss)/profit	<u>(13,301)</u>	<u>20,837</u>

**Sheffield Dog Rescue
Balance Sheet
as at 31 March 2021**

	Notes	2021 £	2020 £
Fixed assets			
Equipment, machinery and motor vehicles	3	820	1,093
Current assets			
Rent bond		500	500
Bank balances		213,857	227,671
Cash in hand		88	88
Fixed term deposits		73,916	73,130
		<u>288,361</u>	<u>301,389</u>
Net current assets		288,361	301,389
Net assets		<u>289,181</u>	<u>302,482</u>
Capital account			
Balance at start of period		302,482	281,645
Net (loss)/profit		(13,301)	20,837
		<u>289,181</u>	<u>302,482</u>

Sheffield Dog Rescue
Notes to the Accounts
for the year ended 31 March 2021

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

2 Profit and loss account analysis

	2021	2020
	£	£
Shop Income		
Shop takings	<u>4,454</u>	<u>24,322</u>
Shop Expenses		
Shop rent	3,975	3,975
Light and heat	752	684
Rates and water	1,528	516
Wages	<u>8,965</u>	<u>9,920</u>
	<u>15,220</u>	<u>15,095</u>
Other Income		
Interest receivable	786	872
Donations, subscriptions, bequests etc	24,118	58,035
Grant	<u>10,000</u>	<u>-</u>
	<u>34,904</u>	<u>58,907</u>
Professional fees		
Accountancy and payroll	<u>-</u>	<u>650</u>
Motor expenses		
Motor expenses	<u>-</u>	<u>373</u>
Kennel fees		
Kennel fees	<u>26,448</u>	<u>27,081</u>
Repairs and renewals of property and equipment		
Repairs and maintenance	<u>-</u>	<u>71</u>
Telephone, stationery and other administrative costs		
Telephone	1,268	988
Stationery and printing	-	339
Insurance	955	1,050
Website	<u>570</u>	<u>605</u>
	<u>2,793</u>	<u>2,982</u>

Sheffield Dog Rescue
Notes to the Accounts
for the year ended 31 March 2021

Veterinary and medical fees		
Vet fees	<u>6,145</u>	<u>14,010</u>
Depreciation and loss/(profit) on sale		
Depreciation	<u>273</u>	<u>365</u>
Other business expenses		
Waste disposal	1,703	1,563
Sundry expenses	<u>77</u>	<u>202</u>
	<u>1,780</u>	<u>1,765</u>

**Sheffield Dog Rescue
Notes to the Accounts
for the year ended 31 March 2021**

3 Plant, machinery and motor vehicles

	Plant and machinery £
Cost	
At 1 April 2020	8,526
At 31 March 2021	<u>8,526</u>
Depreciation	
At 1 April 2020	7,433
Charge for the year	<u>273</u>
At 31 March 2021	<u>7,706</u>
Net book value	
At 31 March 2021	<u>820</u>
At 31 March 2020	<u>1,093</u>

Sheffield Dog Rescue

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